

- ORDINANCES OF DIRECTORATE OF OPEN AND DISTANCE LEARNING DATED 03.10.2018
- FIRST AMENDMENT FOR PROMOTION POLICY DATED 21.03.2022.
- SECOND AMENDMENT REGARDING POINT NO. 4 (ASSIGNMENTS) DATED 24.03.2025.

ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ

ਸਿੰਡੀਕੇਟ ਦੀ ਇਕੱਤਰਤਾ ਮਿਤੀ 15.10.2018 ਦੀ ਕਾਰਵਾਈ ਦੇ ਪੈਰਾ
ਨੰ: 5.10 ਦਾ ਉਤਾਰਾ।

Item No. 5.10

Title Recommendations of the Regulations Committee.

Background The meeting of the Regulations committee was held on 03.10.2018, to discuss the various decisions taken by the Syndicate.

Previous decision of the Syndicate NIL

Points under consideration:

To consider the recommendations, as per **Appendix**, of the Regulations Committee dated 03.10.2018.

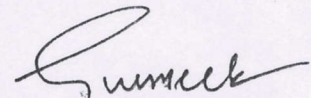
Approved.

ਪਿੱਠ ਅੰਕਣ ਨੰ: 5080 /ਸਿੰ:ਐਮ.

ਮਿਤੀ 16/10/18

ਉਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ, ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਅਤੇ ਸਬੰਧਤ ਸ਼ਾਖਾਵਾਂ/ਵਿਭਾਗਾਂ/ਕਾਲਜਾਂ/ਸੰਸਥਾਵਾਂ ਆਦਿ ਨੂੰ ਸੂਚਿਤ ਕਰਨ ਹਿਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਰੈਗੂਲੇਸ਼ਨਜ਼) ਫਾਈਲ ਸਮੇਤ



ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ(ਸਿੰਡੀਕੇਟ)
ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ

*ਨੱਥੀ: ਫਾਈਲ
ਅੰਤਿਕਾ

System) w.e.f. session 2018-19 after page 318 of University Calendar Volume – II, 2008 as per **Appendix** in the light of Syndicate decision vide para 4.5 of its minutes dated 31.07.2018 be approved.

V After consideration

Resolved that the addition of ordinances for course Master of Business Administration (Finance) (under Credit Based Continuous Evaluation Grading System) w.e.f. session 2018-19 after page 285 of University Calendar Volume-II, 2008 as per **Appendix** in the light of Syndicate decision vide para 4.4 of its minutes dated 31.07.2018 be approved.

VI After consideration

Resolved that the amendments in the ordinances of B.A.LL.B (Five Years Course) under CBCEGS placed at page 158 of University Calendar volume –III, 2008 as per **Appendix** in the light of Syndicate decision vide para 5.5 of its minutes dated 31.07.2018 be approved.

VII After consideration

Resolved that to repeal the decision of the syndicate para 9.2(VIII) dated 16-05-2018 regarding shifting of PG Diploma in Remote Sensing (RS) and Geographical Information System (GIS) course from Faculty of Engineering & Technology to Faculty of Physical Planning & Architecture and discontinue the said course w.e.f session 2018-19 available at page 248 of University Calendar Volume-III, 2008 in light of Syndicate decision vide para 4.2 dated 31-07-2018 be approved.

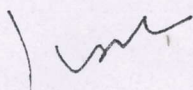
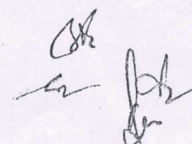
VIII After consideration

Resolved that the amendments/additions of ordinances relating to Research Fellows mentioned in chapters' VI (vi) and VII (i), (ii), (iii) & (iv) at pages 88-96 of University Calendar Volume – IV, 2007 as per **Appendix** in the light of Syndicate decision vide para 5.12 of its minutes dated 31.07.2018.

IX After consideration

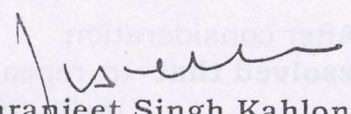
Resolved that the additions of ordinances relating to Directorate of open and distance learning from session 2018-19 after page 407

Contd...

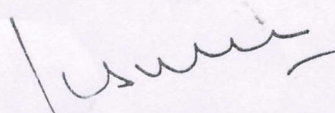



of University Calendar Volume - III, 2008 as under in the light of Syndicate decision vide para 5.12 of its minutes dated 16.05.2018 be approved:-

| <u>Present Ordinances</u> | <u>Proposed Ordinances</u> |
|---|---|
| University Calendar Volume-III, 2008 page 407 | University Calendar Volume-III, 2008 page 407 |
| 1. List of courses offered under Directorate of open and distance learning (ODL) to be started from session 2018-19 in GNDU Regional Campuses, its colleges & constituent colleges. | <p>Directorate of Open and Distance Learning</p> <p>1. No change</p> <p>2. General Rules & Ordinances of Directorate of Open and Distance Learning (As per Appendix)</p> |


(Karanjeet Singh Kahlon)
Registrar

Confirmed


(Karanjeet Singh Kahlon)
Chairman, Regulations Committee

Syndicate Appendix to Skm
S. 10 (IX)

Dated: 15/10/2018

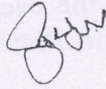
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APPENDIX TO ITEM NO. IX

General Rules & Ordinances of Directorate of Open and Distance Learning (Preliminary)

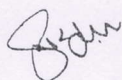
- 1) The University through its Directorate of Open and Distance Learning (ODL Mode) programme may conduct leading to Bachelor's, Master's Degree/Diploma/PG Diploma/Certificate or any other examination under different faculties (except Professional courses eg. Engineering, Medicine, Pharmacy, Architecture and Physiotherapy, as specified by UGC), subject to the conditions; as may be specified by the University from time to time.
- 2) The courses of study, duration of courses, the medium of instructions and examination, mode of examination, shall be as specified in the syllabi of Open & Distance Learning (ODL) Mode. Examination pattern will be credit based system (CBS) under semester mode.
- 3) Eligibility criteria for admission and evaluation, unless otherwise specified, shall be the same as for regular courses.
- 4) The University shall establish Directorate of Open and Distance Learning (hereinafter to be called the 'Directorate') and, besides the Director, may appoint the requisite staff for the smooth and efficient functioning of the Directorate.
- 5) The functioning of the Director may include:-
 - i) admit students in different courses directly or through some Learner Support Centre(s), which may be approved for the purpose as per the procedure that may be specified by the University from time to time.
 - ii) shall attend to the administrative and academic duties of the Directorate.
 - iii) shall be the overall supervisor and shall also monitor the conduct of the courses that will be offered by the University from time to time.
- 6) The fee & funds etc. for each course under ODL mode shall be as specified by the University from time to time.
- 7) The University shall notify the dates of admission, dates for submission of application forms as well as dates of such examinations to various courses.
- 8) The University will notify the result of the various examinations.
- 9) The Vice-Chancellor may appoint preferably the Head/Next Head of the Guru Nanak Dev University Regional Campuses, its Colleges and its Constituent Colleges, as the Coordinator/Deputy Coordinator, who will coordinate the programme in the concerned subject.
- 10) It shall be mandatory for Directorate:-
 - i) to mention the name and place of 'Learner Support Centre' on all the certificates or mark sheet issued to the learner.

- ii) to mention in the mark sheets and degree about the mode of delivery i.e. Open and Distance Learning, and the photograph and the Unique Identification or Aadhaar Number of the learner in all the documents issued.
 - iii) to mention 'Date of Admission' and 'Date of Completion' on each of the certificates (in semester or end of the semester or end of the programme or course) issued.
- 11) In any case, rules under this programme are not available/silent, relevant provisions contained in the University calendars' as well as 'The Gazette of India: Extraordinary' Part III Section 4 No. 247] dated 23rd June, 2017 - University Grants Commission (Open and Distance Learning) Regulations, 2017 and amendments published from time to time will be applicable.
- 12) In case of any dispute, the decision of the University will be final.



Learner Support Centre(s)

- 1) The Guru Nanak Dev University may establish 'Learner Support Centre(s)' in its Regional Campuses, Colleges, Constituent Colleges and Affiliated Colleges.
- 2) The University will charge fee and other charges as may be fixed by it from time to time from these Learner Support Centre(s).
- 3) In case a Learner Support Centre is Guru Nanak Dev University College, its Constituent College, Regional Campus or Affiliated College, the Principal/Head/Associate Dean or his/her nominee will be the Coordinator of the concerned Learner Support Centre.
- 4) The Learner Support Centre(s) shall charge fee and other charges (inclusive of University Fee etc.) from students admitted under this programme as may be fixed by the University from time to time. The Centre shall be solely responsible for the collection and timely remission of these fees and charges as per the rules and regulations to the University.
- 5) The Learner Support Centre shall function under the overall supervision and monitoring by the Director, Directorate of Open and Distance Learning, Guru Nanak Dev University, Amritsar.
- 6) The Learner Support Centre will:
 - a) admit students under the Open and Distance Learning programme, subject to the fulfillment of their eligibility conditions. In case a student fails to fulfill the eligibility conditions, his/her admission will be cancelled.
 - b) submit class-wise return of the students along with the requisite documents to The Director, Directorate of Open and Distance Learning, Guru Nanak Dev University, Amritsar, within 15 days after all admission dates are over.
 - c) appoint or arrange (in the proportion to be instructed by the University), Qualified-University approved-staff to impart educational instructions to these students.
 - d) collect and send the filled up, complete in all respects, the examination forms to the University as may be directed from time to time
 - e) record Aadhaar details or other government identifiers of learners.
 - f) maintain the record of the entire process of selection of candidates, and preserve such records for a minimum period of five years.
 - g) exhibit such record on its web-site and be liable to produce such record, whenever called upon to do so by any statutory authority of the government under any law for the time being in force.



Ordinances of Courses under Open and Distance Learning

The University shall impart instructions in courses as may be specified by the university from time to time by mode of Semester System under Credit Based Evaluation.

1. Eligibility for Admission and duration of the courses

The Eligibility and duration of the courses shall be as prescribed by the University from time to time.

2. Fee

Every candidate shall pay such fee to the Institution under the jurisdiction of the University as prescribed from time to time.

3. Scheme of Instructions-Examination

For each examination, every student admitted to the courses under the semester system must be on the rolls of the Institution, and shall send his/her admission form and fees for the examination through the Principal/Head/Associate Dean of the Institution, accompanied by the certificate of having good moral character.

a) The syllabi, courses of reading and regulations for the courses shall be notified by the University from time to time, and shall be deemed to constitute integral part of the ordinances. Course evaluation under the semester system of evaluation shall be done on marks/grade basis. If a course has both the theory and practical components, the student will be required to pass both the components, separately. However, if the student fails in theory, but is passed in practical of that course, he/she will be required to clear the theory paper only, and vice-versa.

b) Carry on system for various semester examinations will be as per rules applicable for Colleges.

Grading System

The Grading will follow Credit-Based System, the details of which are given below: While undertaking the course work, the following terms are defined:

- 'Course' means a semester.
- 'Credit' means weightage assigned to a course
- 'Grade' means a letter grade assigned to a student on a 10 point scale.
- 'Grade' point means points assigned to a letter grade.
- 'Semester Grade Point Average' (SGPA) means weighted average of grades in a semester.

m

$$SGPA = \sum (G_i \times C_i) / \sum C_i$$

Where G_i are the grade points in the i th course and C_i are the credits registered for the i th course, for all the 'm' number of courses in a particular semester.

$\sum (G_i \times C_i)$ = Total grade points obtained by a student in a semester,

$\sum C_i$ = Total credits registered by the student in that semester.

Or

$$SGPA = [(G_1 \times C_1) + (G_2 \times C_2) + (G_3 \times C_3) + \dots + (G_m \times C_m)] / (C_1 + C_2 + C_3 + \dots + C_m),$$

'Cumulative Grade Point Average' (CGPA) means weighted average of grades in all the semesters, at the end of any semester or at the end of the course completion.

n

$$CGPA = \sum (G_i \times C_i) / \sum C_i$$

$$= [(G_1 \times C_1) + (G_2 \times C_2) + (G_3 \times C_3) + \dots + (G_n \times C_n)] / (C_1 + C_2 + C_3 + \dots + C_n),$$

Where G_i are the grade points in the i th course and C_i are the credits registered for the i th course, for all the 'n' number of courses in all the semesters. SGPA and CGPA shall be calculated up to two decimal places, after rounding off the third decimal to the nearest second place integer decimal, hence 0.005 to be increased to 0.01

The student would be awarded a letter grade on a 10 point scale on the basis of his/her performance. Grades and equivalence between selected percentages in absolute marks system and CGPA is as follows:

| Academic Performance | Credit Courses | | | | |
|----------------------|----------------|--------------|--|------|------|
| | Grade | Grade Points | Percent Score in Absolute marking system | %age | CGPA |
| Outstanding | O | 10 | 90-100 | 100 | 10 |
| Excellent | A+ | 9 | 80-89.9 | 90 | 9.0 |
| Very Good | A | 8 | 70-79.9 | 80 | 8.0 |
| Good | B+ | 7 | 60-69.9 | 70 | 7.0 |
| Above Average | B | 6 | 50-59.9 | 60 | 6.0 |
| Average | C | 5 | 40.1-49.9 | 50 | 5.0 |
| Pass | P | 4 | 35-40 | 40 | 4.0 |
| Fail | F | 0 | Below 35 | | |
| Absent | Ab | 0 | | | |

Conversion from CGPA to Percentage:

A CGPA of 6 will be considered equivalent to 60% marks. The conversion of CGPA to Percent Score will be carried out by multiplication of respective CGPA by a factor of 10.

- A student shall be required to maintain a minimum of **4 CGPA** at the end of the even semester of each academic session. If his/her CGPA falls below **4** at the end of second semester of any year, the student will be declared as having failed in that year and will have to seek readmission to the first semester of that year.
- CGPA will be calculated from sum of internal assessment and marks obtained in end term examination.
- A student getting '**F**' Grade in any subject will be treated as having failed in that subject. If he/she fails in a subject, he/she will have to repeat the subject and will have to obtain at least '**P**' grade in that subject, within the maximum period defined (UGC Letter no. F.12-I/2015 (CPP-II) dated 15.10.2015) to complete the degree/diploma for that subject.
- It will be compulsory for a student to appear in the End-Semester Examination (Major Test). A student who does not appear in the End-Semester Examination (Major Test) will be treated as having failed in that course and will be awarded '**F**' Grade.
- Re-evaluation shall be allowed as per ordinances.
- The medium of instructions shall be as already existing in the ordinances.
- Grace marks will be allowed as per University ordinances.
- Maximum time allowed to pass a course is given below:

[Signature]

Where G_i are the grade points in the i^{th} course and C_i are the credits registered for the i^{th} course, for all the 'n' number of courses in all the semesters. SGPA and CGPA shall be calculated up to two decimal places, after rounding off the third decimal to the nearest second place integer decimal, hence 0.005 to be increased to 0.01

The student would be awarded a letter grade on a 10 point scale on the basis of his/her performance. Grades and equivalence between selected percentages in absolute marks system and CGPA is as follows:

| Academic Performance | Grade | Credit Courses | | | |
|----------------------|-------|----------------|--|------|------|
| | | Grade Points | Percent Score in Absolute marking system | %age | CGPA |
| Outstanding | O | 10 | 90-100 | 100 | 10 |
| Excellent | A+ | 9 | 80-89.9 | 90 | 9.0 |
| Very Good | A | 8 | 70-79.9 | 80 | 8.0 |
| Good | B+ | 7 | 60-69.9 | 70 | 7.0 |
| Above Average | B | 6 | 50-59.9 | 60 | 6.0 |
| Average | C | 5 | 40.1-49.9 | 50 | 5.0 |
| Pass | P | 4 | 35-40 | 40 | 4.0 |
| Fail | F | 0 | Below 35 | | |
| Absent | Ab | 0 | | | |

Conversion from CGPA to Percentage:

A CGPA of 6 will be considered equivalent to 60% marks. The conversion of CGPA to Percent Score will be carried out by multiplication of respective CGPA by a factor of 10.

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- CGPA will be calculated from sum of internal assessment and marks obtained in end term examination.
- A student getting 'F' Grade in any subject will be treated as having failed in that subject. If he/she fails in a subject, he/she will have to repeat the subject and will have to obtain at least 'P' grade in that subject, within the maximum period defined (**UGC Letter no. F.12-I/2015 (CPP-II) dated 15.10.2015**) to complete the degree/diploma for that subject.
- It will be compulsory for a student to appear in the End-Semester Examination (Major Test). A student who does not appear in the End-Semester Examination (Major Test) will be treated as having failed in that course and will be awarded 'F' Grade.
- Re-evaluation shall be allowed as per ordinances.
- The medium of instructions shall be as already existing in the ordinances.
- Grace marks will be allowed as per University ordinances.
- Maximum time allowed to pass a course is given below:

[Signature]

| <i>Course Duration</i> | <i>Maximum time to complete a degree</i> |
|------------------------|--|
| Five Years | Seven Years |
| Four Years | Six Years |
| Three Years | Five Years |
| Two Years | Four Years |
| One Year | Two Years |

- i) Re-examination/Supplementary examination of end semester examination shall be conducted as per following schedule:

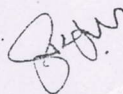
| Sr. No. | Semester | For Regular Candidates | For Failed Candidates |
|---------|--|------------------------|-----------------------|
| 1. | I st , III rd and V th | Nov/Dec | Nov/Dec |
| 2. | II nd , IV th and VI th | May/June | May/June |

It is further clarified that the candidates appearing for odd semester of end-term/supplementary examinations shall appear during odd semester examinations to be conducted during Nov/Dec only (as per sr. no. 1 in above table) and candidates appearing for even semester of end-term/supplementary examinations shall appear during even semester examinations to be conducted during May/June only (as per sr. no. 2 in above table). Odd semester papers' shall be conducted along with the next odd semester end term examination and even semester along with the next even semester end term examination.

A candidate, who has secured less than 35% marks in internal assessments, may be allowed to re-appear in concerned subject along with end-term examination, as per schedule mentioned above.

- j) The candidate shall be treated to be failing in the courses offered in the semester in which he has not sought admission/dropped the semester and such courses/papers in which the candidate has failed shall be taken into account while deciding the promotion of the candidate in subsequent semesters as per the condition. The candidate shall be required to seek admission into the second semester examination as a regular candidate at the end of the prescribed duration of the course, but within the maximum time allowed to pass a course as given under para (h) of the ordinances, provided that he fulfills all other requirements under the prevailing ordinances. Regular students admitted to a course shall register/enroll themselves with the university in the very first semester of their admission and pay prescribed fee to the college/University. Direct admission to second semester is not allowed. The same rule shall apply to Open & Distance Learning (ODL) Mode, private and capacity enhancement programme students.

The above shall also apply to all such courses in which admission to a college is a prerequisite as a regular student. The above provision is extended to all the Under Graduate, Post Graduate Courses & Diplomas. This provision shall also be extended for subsequent semesters.



4. **Assignments**

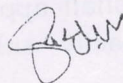
The candidate shall be required to submit assignments as mentioned in the course by the month of **November / April** of subsequent semester of the course, in which, he/she is registered. Submission of assignments within due dates is prerequisite for appearing in the term-end examination.

5. **Discipline**

Each student shall be under the control and discipline of the concerned institution/Learner Support Centre. In case of any misconduct on the part of a student, the institution/Learner Support Centre shall have a power to take disciplinary action against the defaulter, to the extent of cancellation of admission of the defaulting student from the rolls of the institution.

6. **Evaluation and Certification**

- The examination of the programmes in Open and Distance mode shall be managed by the examination and evaluation unit of University and shall be conducted in the examination centre approved by the University.
- The successful candidate shall be awarded the degree in the subject of his/her study indicating the CGPA obtained on the basis of the result of all the semester examinations. A student who does not complete the programme of study within the minimum duration of the course of his/her study, or fails in any course, shall not be eligible for any merit position/medal/award of the University.
- Diploma/Degrees pertaining to all the courses offered under Open and Distance Learning (ODL) Mode will be treated at par with the regular courses.
- In case, rules under this programme are silent, relevant provisions contained in the 'The Gazette of India: Extraordinary' Part III Section 4 No. 247] dated 23rd June, 2017 - University Grants Commission (Open and Distance Learning) Regulations, 2017 and amendments published from time to time and University's Common Ordinances under credit based continuous evaluation grading system, Acts, Statutes, & Regulations etc. will be applicable.



—XXXXXX—

ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ

ਸਿੰਡੀਕੇਟ ਦੀ ਇਕੱਤਰਤਾ ਮਿਤੀ 21.3.2022 ਦੀ ਕਾਰਵਾਈ ਦੇ ਪੈਰਾ ਨੰ:

5.2 ਦਾ ਉਤਾਰਾ।

Item No. 5.2

Title Recommendations of the committee regarding the amendment in the promotion policy for ODL courses under Directorate of Open & Distance Learning, GNDU, Amritsar.

Background The meeting of the committee constituted by the Vice Chancellor to amend the promotion policy for ODL courses offered by the University under Directorate of Open & Distance Learning was held on 27.1.2022.

Previous decision of the Syndicate Nil

Points under consideration:

To consider the recommendations of the committee dated 27.1.2022, as per **Appendix**, regarding the amendment in the promotion policy for ODL courses offered by the University under Directorate of Open & Distance Learning.

Approved as per Appendix.

ਪਿੱਠ ਅੰਕਣ ਨੰ: 733-36 /ਸਿੰ:ਐਮ.

ਮਿਤੀ 22/3/2022

ਉਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ, ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਅਤੇ ਸਬੰਧਤ ਸ਼ਾਖਾਵਾਂ/ਵਿਭਾਗਾਂ/ਕਾਲਜਾਂ/ਸੰਸਥਾਵਾਂ ਆਦਿ ਨੂੰ ਸੂਚਿਤ ਕਰਨ ਹਿਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. Dean, Academic Affairs
2. Director, Directorate of Open and Distance Learning with file
3. Professor Incharge (Examination)
4. Assistant Registrar (Regulations)



ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ(ਸਿੰਡੀਕੇਟ)
ਵਾਸਤੇ ਰਜਿਸਟਰਾਰ



Appendix of Item No. 5.2
Meeting of Syndicate
Dated 21.02.2022

GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No. 21 of 1969
"University with Potential for Excellence" & "Category - I University" recognized by UGC)



Office of Dean Academic Affairs

Subject: Proceedings of the meeting of the Committee constituted to amend the promotion policy for ODL courses under Directorate of Open & Distance Learning, GNDU, Amritsar

A meeting of the Committee constituted by the worthy Vice-Chancellor to amend the promotion policy for ODL courses offered by the University under Directorate of Open & Distance Learning was held on 27/01/2022 in the office of Dean, Academic Affairs. The following members were present:

1. Dean Academic Affairs
2. Registrar
3. Dean, CDC
4. Professor Incharge (Exams)
5. Director, ODL
6. System Administrator (Exams)
7. A.R. (Regulations)

After thorough deliberations, the following recommendations are made:

The committee members thoroughly studied the ODL ordinances and common ordinances for Credit Based Evaluation and Grading System. It was observed that promotion policy for maintaining 4 CGPA at the end of even semester of each academic session for ODL students earlier was similar to as per ordinances of the Credit Based Evaluation and Grading System. However, the promotion policy under Credit Based Evaluation and Grading System has been modified vide Para no. 6.7 of the Syndicate meeting held on 29.08.2019 at page no. 7 (copy attached as Annexure-I). The committee members recommended to adopt the same promotion policy of maintaining the 4 CGPA at the end of the final semester in place of minimum 4 CGPA at the end of even semester of each academic session for ODL students similar to decision of the Syndicate in Credit Based Evaluation and Grading System (Page no. 7 & 8) in its meeting held on 29.8.2019 as proposed below. This amendment will be applicable from current session 2021-22.

| Existing | Proposed |
|--|---|
| 1. Carry on system for various semester examinations will be as per rules applicable for Colleges. | 1. - <u>No change</u> as per "part d of Ordinances of Calendar Volume-II 1-179 09.08.21 page no. 2-4 for Colleges - (Annexure-II). Detail is d) Carry on System for various semester examinations. 1. Courses having two semester duration; a. There shall be no condition for promoting a student from first to |



GURU NANAK DEV UNIVERSITY, AMRITSAR

(Established by the State Legislature Act No. 21 of 1969
"University with Potential for Excellence" & "Category - I University" recognized by UGC)

Office of Dean Academic Affairs

2. and in addition to this students shall be *required to maintain a minimum 4 CGPA at the end of even semester of each academic session if his/her CGPA falls below 4 and of second semester the students will be declared having failed in that year and will have seek readmission to the first semester of that year.*

second semester.

b. In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (One Year) more to pass.

II. Courses having four semester duration:

a. There shall be no condition for promoting a student from first semester to second semester.

b. However the student shall be promoted to the third semester only if he/she has passed at least 50% course/papers of the first two semesters.

c. There shall be no condition for promoting a student from third semester to fourth semester.

d. In case a student fails to pass all the courses/papers within a period of four semesters (Two Years), he/she shall be given four consecutive semesters (Two Years) more to pass.

III. Courses having six semesters duration:

a. There shall be no condition for promoting a student from first semester to second semester.

b. However, the student shall be promoted to the third semester only if he/she has passed atleast 50% courses/papers of the first two semesters.

c. There shall be no condition for promoting a student from third semester to fourth semester.

d. However a student shall be promoted to fifth semester of the first four semesters.

e. There shall be no condition for promoting a student from fifth to sixth semester. After a period of six semesters the student shall be given a period of two consecutive years to pass.

IV. Courses having eight semester duration:

a. There shall be no condition for promoting a student from first semester to second semester.

b. A student shall be promoted to the third semester only if he/she has passed atleast 50% courses/papers of the first two semesters, but there will be no condition for promoting a student from third semester to fourth semester.

c. A student shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.

d. There shall be no condition for promoting a student from fifth semester to sixth semester.

e. A student shall be promoted to seventh semester only if he/she has passed a least 50% courses/papers of the first six semesters.

f. there will be no condition for promoting a student from seventh to eight semester and after a period of eight semesters, the student shall be given a period of two consecutive years to pass.

V. Courses having ten semester duration:



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| | |
|---|--|
| | <p>a. There shall be no condition for promoting a student from first semester to second semester.</p> <p>b. There shall be no condition for promoting to the third semester only if he/she has passed atleast 50% courses/papers of the first two semesters, but there will be no condition for promoting a student from third semester to fourth semester.</p> <p>c. A shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.</p> <p>d. There shall be no condition for promoting a student from fifth semester to sixth semester.</p> <p>e. A student shall be promoted to seventh semester only if he/she has passed at least 50% course/papers of the first six semesters.</p> <p>f. There will be no condition for promoting the student from seventh semester to eighth semester.</p> <p>However, a student shall be promoted to ninth semester only if he/she has passed at least 50% courses/papers of the first eight semesters.</p> <p>g. There will be no condition for promoting the student from ninth semester to tenth semester.</p> <p>h. After a period of ten semesters, the student will be given a period of two consecutive years more to pass.</p> <p>Note:1. Special chance or exemption shall be allowed as per University norms notified from time to time.</p> <p>Note:2. A student who has cleared 50% of the papers and has failed in remaining papers would be eligible to appear in the re-appear examination. For such candidates re-appear examination shall be conducted along with next regular semester examinations i.e. odd semester along with the next year odd semester examination and even semester along with the next year even semester.</p> <p>Note:3. If 50% of the courses/papers required to pass involve a fraction, the fraction of the course/paper will be treated as a full course. For example, if in a year there are 13 courses in two semesters, the candidate will be required to pass minimum of 7 courses/papers.</p> <p>Note: 4. For better clarity, It is mentioned here that there shall be no condition for promoting a student of Odd Semester I/III/V/VII/IX to even semester II/IV/VI/VIII/X even he/she was absent in all papers of odd Semester I/III/V/VII/IX examination. If student absent in all theory papers/practical(s) of odd semester examination, his/her results shall be declared with reappear in subject(s)/all subjects in which student was absent.</p> |
| 2. and in addition to this students shall be <i>required to</i> | <p><u>Change as proposed below</u></p> <p>2. A student of ODL shall be <u>required to maintain a minimum of 4</u></p> |



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maintain a minimum 4 CGPA at the end of even semester of each academic session if his/her CGPA falls below 4 and of second semester the students will be declared having failed in that year and will have seek readmission to the first semester of that year.

CGPA at the end of the final semester of his/her degree programme only. If his/her CGPA falls below 4 at the end of final semester, the student will be declared as having failed in that particular year and will have to seek readmission in the odd semester of that particular year. For example: In Three Year Course/Two Year Course, the candidate having failed in the (final) Sixth/Fourth Semester, will have to seek readmission in the 5th/3rd Semester. [similar to the approved vide syndicate para 6.7 dt. 29.08.2019 page 7]

Courses having two semester duration:

- There shall be no condition for promoting a student from first semester to second semester.
- In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (One Year) more to pass and score a Minimum CGPA of 4.0.

Dean Academic
Affairs

Registrar

Dean CDC

Prof. I/C(Examinations)

System
Administrator
(Examination)

A.R. (Regulation)

Director
Directorate of ODL

The worthy Vice Chancellor is requested to give permission for placing this matter in the forthcoming meeting of the Syndicate for consideration and approval.

Submitted for approval, please.

Vice-Chancellor, pl.

Dean, Academic Affairs

for syndicate

3504/R
8/7/22
5539/ve
7/2

5498/DAA
11/2/2022
a/r
r/r



Directorate of Open and Distance Learning Guru Nanak Dev University, Amritsar

(Established Under State Legislature Act No. 21 of 1969)

"University with Potential with Excellence" & "Category-I University" recognized by UGC



Subject: Amendment in the Promotion Policy for ODL students similar to the amended for Credit Based Evaluation and Grading System by Syndicate para 6.7 dt .29.8.2019

As per the current General rules & ordinances for Directorate of ODL duly approved by the Syndicate by para 5.10 dt. 15.10.2018 (Annexure I). Promotion policy for ODL students are

1. Carry on system for various semester examinations will be as per rules applicable for Colleges
2. and in addition to this, students shall be required to maintain a minimum 4 CGPA at the end of even semester of each academic session if his/her CGPA falls below 4 and of second semester the students will be declared having failed in that year and will have seek readmission to the first semester of that year.

Promotion Policy for maintaining 4 CGPA at the end of even semester of each academic session for ODL students earlier was similar to the credit based continuous evaluation system, however the promotion policy under credit based evaluation and grading system has been modified by para no. 6.7 dt. 29.08.2019 at page no. 7 & 8 (copy attached as Annexure-II) to make it more clear in common ordinances run for credit based and evaluation system w.e.f. 2018-19.

Following committee is proposed to give the recommendation for amendment in the promotion policy and any other points in ODL ordinances.

Committee proposed:

1. Dean, Academic Affairs
2. Registrar
3. Dean, College Development Council
4. Prof. Incharge (Examinations)
5. System Administrator (Examination)
6. A.R. (Regulation)
7. Director, Directorate of Open & Distance Learning

Submitted for approval of the worthy Vice-Chancellor, please.

Dean, Academic Affairs Sir, please

Vice-Chancellor Sir, please

Directorate of ODL & Online Studies

Director

2887/ODL
24/10/22

5304/DAA
24/11/22

5312/ve
25/11

9. Dec 2022

Dir ODL



GURU NANAK DEV UNIVERSITY, AMRITSAR

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Office of Dean Academic Affairs

Subject: Proceedings of the meeting of the Committee constituted to amend the promotion policy for ODL courses under Directorate of Open & Distance Learning, GNDU, Amritsar

A meeting of the Committee constituted by the worthy Vice-Chancellor to amend the promotion policy for ODL courses offered by the University under Directorate of Open & Distance Learning was held on 27/01/2022 in the office of Dean, Academic Affairs. The following members were present:

1. Dean Academic Affairs
2. Registrar
3. Dean, CDC
4. Professor Incharge (Exams)
5. Director, ODL
6. System Administrator (Exams)
7. A.R. (Regulations)

After thorough deliberations, the following recommendations are made:

The committee members thoroughly studied the ODL ordinances and common ordinances for Credit Based Evaluation and Grading System. It was observed that promotion policy for maintaining 4 CGPA at the end of even semester of each academic session for ODL students earlier was similar to as per ordinances of the Credit Based Evaluation and Grading System. However, the promotion policy under Credit Based Evaluation and Grading System has been modified vide Para no. 6.7 of the Syndicate meeting held on 29.08.2019 at page no. 7 (copy attached as Annexure-I). The committee members recommended to adopt the same promotion policy of maintaining the 4 CGPA at the end of the final semester in place of minimum 4 CGPA at the end of even semester of each academic session for ODL students similar to decision of the Syndicate in Credit Based Evaluation and Grading System (Page no. 7 & 8) in its meeting held on 29.8.2019 as proposed below. This amendment will be applicable from current session 2021-22.

| Existing | Proposed |
|--|---|
| 1. Carry on system for various semester examinations will be as per rules applicable for Colleges. | 1. <u>No change</u> as per "part d of Ordinances of Calendar Volume-II 1-179 09.08.21 page no. 2-4 for Colleges - (Annexure-II). Detail is d) Carry on System for various semester examinations. I. Courses having two semester duration: a. There shall be no condition for promoting a student from first to |

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second semester.

b. In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (One Year) more to pass.

II. Courses having four semester duration:

a. There shall be no condition for promoting a student from first semester to second semester.

b. However the student shall be promoted to the third semester only if he/she has passed at least 50% course/papers of the first two semesters.

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d. However a student shall be promoted to fifth semester of the first four semesters.

e. There shall be no condition for promoting a student from fifth to sixth semester. After a period of six semesters the student shall be given a period of two consecutive years to pass.

IV. Courses having eight semester duration:

a. There shall be no condition for promoting a student from first semester to second semester.

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e. A student shall be promoted to seventh semester only if he/she has passed a least 50% courses/papers of the first six semesters.

f. there will be no condition for promoting a student from seventh to eight semester and after a period of eight semesters, the student shall be given a period of two consecutive years to pass.

V. Courses having ten semester duration:

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| | |
|---|--|
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| 2. and in addition to this students shall be <i>required to</i> | <p><u>Change as proposed below</u></p> <p>2. A student of ODL shall be <u>required to maintain a minimum of 4</u></p> |

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Dean Academic
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Director
Directorate of ODL

The worthy Vice Chancellor is requested to give permission for placing this matter in the forthcoming meeting of the Syndicate for consideration and approval.

Submitted for approval, please.

Vice-Chancellor, pl.

Dean, Academic Affairs

3504/R
8/2/22
5539/ve
7/2

5498/DA
4/2/2022
80/500
8/2/22

PROPOSED CHANGES IN GENERAL RULE & ORDINANCES OF DIRECTORATE OF ODL.

| | PRESENT REGULATIONS POINT No. 4 | PROPOSED REGULATIONS |
|----|---|---|
| 4. | <p>ASSIGNMENTS</p> <p>THE CANDIDATE SHALL BE REQUIRED TO SUBMIT ASSIGNMENTS AS MENTIONED IN THE COURSE BY THE MONTH OF NOVEMBER/APRIL OF SUBSEQUENT SEMESTER OF THE COURSE, IN WHICH, HE/SHE IS REGISTERED. SUBMISSION OF ASSIGNMENTS WITHIN DUE DATES IS PREREQUISITE FOR APPEARING IN THE TERM-END EXAMINATION.</p> | <p>ASSIGNMENTS</p> <p>THE CANDIDATE SHALL BE REQUIRED TO SUBMIT ASSIGNMENTS AS MENTIONED IN THE COURSE OF SUBSEQUENT SEMESTER IN WHICH HE/SHE IS REGISTERED AND AS PER THE SCHEDULE NOTIFY BY THE DIRECTORATE. IF CANDIDATE DOES NOT SUBMIT THE ASSIGNMENTS, HE/SHE WILL MARK ABSENT FOR THE INTERNAL ASSIGNMENTS. IN THE EVENT THAT A CANDIDATE FAILS IN ONE OR MORE SUBJECTS WHERE HE/SHE HAS NOT SUBMITTED THE ASSIGNMENTS, THEY MAY SUBMIT THE PREVIOUSLY REQUIRED ASSIGNMENTS WHEN THEY APPEAR FOR THE REAPPEAR EXAMINATION IN THE SUBSEQUENT SEMESTER.</p> |